

## CANDIDATE PERMISSION FORM: Results collection

Results day: **GCSE** - Thursday 22 August 2024

The normal arrangements for collecting confirmation of results are in person at school from 9:00am. Should you be unable to do this your confirmation of entries will be retained in school until your Exam board Certificates arrive, at which point both will be available for collection in late November.

Candidate name			
<input type="checkbox"/> Confirmation of results and original exam board Certificates should be sent to my home address <sup>1</sup> . I confirm that I am taking full responsibility in case of loss of my certificates during the postal process and in case any details on my certificates are incorrect. I understand posted results will be sent via Royal Mail 2 <sup>nd</sup> class post, after Awards evening.			
<b>OR</b>			
<input type="checkbox"/> I give permission for my representative: _____ to collect <b>confirmation of results</b> on 22.08.24. I confirm that my representative will provide photographic ID on collection and will sign to confirm collection and that my personal details and grades are correct.			
<input type="checkbox"/> I give permission for my representative: _____ to collect my <b>original exam board certificates</b> on the date TBC in November 2024. I confirm that my representative will provide photographic ID on collection and will sign to confirm collection and that my personal details and grades are correct.			
Candidate signature		Date	

<sup>1</sup> Any change of address should be notified through the official change in details process. The centre does not take any responsibility for results information sent out to addresses where this process has not been followed.

**Completed forms should be returned to Miss Casey by 1 July 2024**